

## STUDIO GUIDELINES 2020

Our studio's ethos is creativity through passion and education. We are dedicated to producing dancers that are technically skilled, professional and versatile. We believe in a strong foundation of classical ballet training, complemented by jazz, modern, hip hop and tap classes.

### CLASS ETIQUETTE

Ballet and dance are very disciplined art forms, therefore it is expected that the students have a high work ethic and treat their teachers and fellow students with the highest level of respect. Consistent attendance is expected.

### PARENT/GUARDIAN ETIQUETTE

Classique Dance expects the parents and guardians of students to act in a respectable manner toward the staff and students within the school. We hope to provide a friendly environment in which our children can dance. All parents and/or guardians are required to fill out an enrolment form when the student commences classes at Classique Dance. This enrolment is valid for the entire year. If, for some reason, the student can no longer continue classes, the parent or guardian must inform the principal of the school verbally, or through a written letter. We ask parents and guardians to try their best to be punctual when collecting students at the end of the class. Please telephone where possible if you will be late when collecting your child(ren). The goal of our school is to develop good relationships with both students and their families. To this end, we endeavour to keep communication as open as possible and like to take a personal interest in each of our students. If however, you have a concern or wish to discuss a plan for your child, please call me at an appropriate hour to discuss over the phone, or to make an appointment to meet in person. Discussions over text message can be misconstrued and somewhat difficult.

### EXAMINATIONS

Students are entered for Royal Academy of Dance examinations and class awards, as well as Glenn Wood tap exams. A minimum of two classes a week is expected of exam candidates for classical ballet, however the sole decision of exam entry rests with the principal for both ballet and tap. Examination students are expected to complete workshop classes in week 1 of the April school holidays and week 1 of the July school holidays.

### WATCHING OF CLASSES

Watching of dance classes by parents or relatives is not allowed, as it is a distraction for all the students in the class.

### EISTEDDFOD WORK

Due to a strong technical proficiency and artistic ability, Classique Dance does extremely well in various eisteddfods. However, eisteddfod work is not our primary focus as dance is an art form and cannot be properly measured through competitive work. Students that participate in eisteddfods with us realise that success is based on effort and skill, and not winning or losing. Our focus is on instilling intrinsic motivation. Please see Miss Kerrie for more information if you are interested in participating in eisteddfods.

### HEALTH AND SAFETY

All dance classes involve the risk of personal injury. Classique Dance takes all reasonable care in the conduct of its classes, and therefore does not accept responsibility for any injury or loss caused whilst participants are on studio grounds. A physiotherapist must assess students training towards pointe work, before commencing.

## UNIFORM

Dance Style	Class Uniform	Exam Uniform	Hair Style
Preschool Ballet - Primary Ballet	<ul style="list-style-type: none"> <li>• Pale pink leotard</li> <li>• Pink chiffon wrap skirt</li> <li>• Pink socks or tights</li> <li>• Canvas full sole ballet shoes</li> </ul>	<ul style="list-style-type: none"> <li>• As per class uniform</li> </ul>	<ul style="list-style-type: none"> <li>• Bun</li> </ul>
Preschool - Primary Jazz and Tap	<ul style="list-style-type: none"> <li>• Pale pink leotard</li> <li>• Black shorts</li> <li>• Pink socks or tights</li> <li>• Tan buckle shoes</li> <li>• Tan jazz shoes</li> </ul>	<ul style="list-style-type: none"> <li>• As per class uniform</li> </ul>	<ul style="list-style-type: none"> <li>• Bun or ponytail</li> </ul>
Grade 1 - Grade 5	<ul style="list-style-type: none"> <li>• Navy blue leotard</li> <li>• Theatrical pink ballet tights</li> <li>• Full sole leather ballet shoes</li> <li>• Character skirt</li> <li>• Character shoes (Cuban heel from Grade 3 and up)</li> </ul>	<ul style="list-style-type: none"> <li>• Navy blue Bloch RAD Rosa leotard</li> <li>• Theatrical pink ballet tights</li> <li>• Ballet shoes</li> <li>• Character skirt</li> <li>• Character shoes</li> </ul>	<ul style="list-style-type: none"> <li>• Bun or French roll</li> </ul>
Grades 6, 7, 8 and Intermediate Foundation - Advanced 2	<ul style="list-style-type: none"> <li>• Black leotard (any style)</li> <li>• Theatrical pink ballet tights</li> <li>• Full sole leather ballet shoes</li> <li>• Demi pointe shoes (required from Intermediate and up)</li> <li>• Pointe shoes</li> </ul>	<ul style="list-style-type: none"> <li>• Grades 6, 7 and 8: turquoise leotard and calf-length skirt</li> <li>• Intermediate Foundation - Advanced 2: royal blue leotard</li> </ul>	<ul style="list-style-type: none"> <li>• Bun or French roll</li> </ul>
Contemporary and Acrobatics	<ul style="list-style-type: none"> <li>• Black leotard or crop top and high-waisted pants or tights</li> <li>• Foot thongs, socks or ballet shoes</li> <li>• <i>No street clothes, baggy singlets or denim to be worn</i></li> </ul>		<ul style="list-style-type: none"> <li>• Bun or French roll</li> </ul>
Jazz and Tap	<ul style="list-style-type: none"> <li>• Leotard or crop top</li> <li>• Black shorts, bike shorts, long, black dance pants or tights</li> <li>• Tan jazz shoes in the Elasta Bootie style (no laces)</li> <li>• Intermediate - Senior tap: black lace-up tap shoes</li> <li>• <i>Do not have bare feet unless advised by your teacher</i></li> <li>• <i>No street clothes, baggy singlets or denim to be worn</i></li> </ul>	<ul style="list-style-type: none"> <li>• Cornflower blue leotard</li> <li>• Classique Dance shorts</li> <li>• Specified tap shoes</li> </ul>	<ul style="list-style-type: none"> <li>• Bun</li> <li>• Tuesday classes may wear a ponytail</li> </ul>
Hip Hop	<ul style="list-style-type: none"> <li>• Crop top and/or singlet</li> <li>• Black shorts, bike shorts or long, black dance pants</li> <li>• Sneakers or jazz shoes</li> <li>• <i>Do not have bare feet unless advised by your teacher</i></li> <li>• <i>No denim</i></li> </ul>		<ul style="list-style-type: none"> <li>• Ponytail</li> </ul>

## RECOMMENDED BRANDS AND STOCKISTS

**Ballet Shoes:** MDM Dance or Bloch (canvas ballet shoes)

**Tap Shoes:** Slick Dancewear

**Jazz Shoes:** MDM Dance or Bloch

**Stockists:** Dancestuff (West Gosford), The Dance Shoppe (Woy Woy) and Bloch (Hornsby and Town Hall)

## CONCERT WORK

Each year Classique Dance students participate in the end of year concert, and this usually takes place in late November or December. There are often extra rehearsals involved, including a day of rehearsals at the theatre. This will incur a small fee, and may be on a school day. A slight timetable change in term 3 will occur to accommodate rehearsals. A photo day is arranged for you where you may get photos of your children in their concert costumes. Photo day is not compulsory, however, the theatre rehearsal is mandatory. You will receive a costume invoice at the beginning of term 4. The average cost of a dance costume is between \$55 and \$75 (usually less for preschoolers, and sometimes more for senior costumes). A \$25 costume deposit will be added to your invoice from term 1. This will be deducted from your costume invoice in term 4. Please note: the term 3 costume deposit is non refundable. If you cease your enrolment at the end of term 2, we will refund your term 1 and 2 costume deposit.

## PAYMENT OF TUITION FEES

An invoice will be issued at the beginning of each term. Fees are to be paid per term in advance before week 3. There is the option of paying in three installments throughout the term (monthly). The first monthly installment must be paid before week 3. Fees that are paid late will incur a late fee. If you do not pay anything under these terms, you will be charged a weekly surcharge of \$10 until the account is paid. If you have not received your invoice by end of week 1, please contact us at [kerrie\\_anne@hotmail.com](mailto:kerrie_anne@hotmail.com). Payments that differ from the above payment system will incur an additional bookkeeping fee.

### **Please note:**

- All lessons that a student is enrolled for must be paid for each term. No refund is given for missed classes, but a student is welcome to attend either the class above or below their level to 'make up' any missed classes. This is required so that all projected costs can be met, keeping tuition fees as low as possible.
- Classes that are cancelled at the last minute due to circumstances beyond the control of the teacher will be made up at a later date.
- There is a \$20 enrolment fee that is charged; this is payable on the enrolment day or at the time of enrolment.
- Cheques are to be made payable to Classique Dance and payments are to be handed in with the student's name, date, classes and amount being paid labelled clearly on the front. Direct deposit funds are paid to Classique Dance, BSB: 032 669, Account Number: 155 369, with your child's name as reference. Eftpos and credit card facilities are available at the studio.
- Money owed will result in students not being able to participate in classes, concert, exam and eisteddfod work until payment is made.
- We offer a family discount. The second and subsequent children in the family receive 15% off their term fees. At least one child in the family must be enrolled in four or more classes for the discount to apply.
- A 5% referral discount is offered if you have been nominated on the referred student's enrolment form. Only one nomination/discount per family applies, and for one term only.
- If you wish to cancel your enrolment after week 3 of the term then you will be charged the full terms fees. As previously mentioned, your enrolment form lasts for the year and is carried over to each term. If you wish to have the option of cancelling your enrolment at anytime without owing fees, you need to pay the casual fee per class of \$18.
- 24 hours notice must be given to Kerrie for cancellations of private lessons, otherwise the full fee will be charged.

## CLASS FEES

Vocational Ballet Classes (Intermediate Foundation – Advanced 2).....	\$15.20
1-Hour Class.....	\$14.00
45-Minute Class.....	\$13.00
30-Minute Class.....	\$12.00
Private Lesson (30-Min).....	\$45.00
Casual Fee.....	\$18.00

Please note: your term account is payable for the entirety of the term. If you wish to only pay for classes you attend, you must pay the casual fee. (Medical exceptions do apply upon receipt of doctors certificate.) This helps us meet all projected costs, keeping tuition fees to a minimum.

## TERM DATES 2020

**Term 1:** Monday 3rd February – Thursday 9th April

**Term 2:** Monday 27th April – Saturday 4th July

**Term 3:** Monday 20th July – Saturday 26th September

**Term 4:** Monday 12th October – TBC (pending performance dates)

*No classes are held on public holidays.*

## EXAMINATION WORKSHOP FOR ALL RAD EXAM CANDIDATES

**April:** Thursday 16th April – Saturday 18th April

*First week of April school holidays.*

**July:** Monday 6th July – Friday 10th July

*First week of July school holidays.*